

## What you Need to Apply for a Passport

1. **A Completed Passport Application Form DS-11** with black ink only.  
Applications will be available at Passport Day.
2. **Proof of US Citizenship**  
**An original or certified copy of your Birth Certificate or a Naturalization Certificate**  
Obtain the original or a certified copy of your birth certificate (no photocopies). If you are a naturalized citizen, you will need your original naturalization certificate.  
**Or:**  
An expired passport is also acceptable for proof of citizenship.
3. **Valid ID**  
A current, valid photo ID (driver's license or state ID) is the best ID.  
  
If you do not have a driver's license or state ID, you must have at least five forms of secondary identification; or you must be accompanied by a person who has known you at least two (2) years and has acceptable ID.
4. **One (1) professionally developed passport photo.**  
Photo service will be available at Passport Day for a cost of \$10.00.
5. **Payment**
  1. One check or money order payable to the U.S. Department of State  
**\$110 for adults sixteen (16) and older**  
The U.S. Department of State only accepts checks or money orders. **And**
  2. **Processing payment fee of \$35.** Cash, check or money orders acceptable for this fee.
  3. **If paying entirely by check, you will need 2 checks.**

*For Expedited Service, add \$60 to the U.S. Department of State fee.*

You may print passport application forms online at [www.travel.state.gov](http://www.travel.state.gov).

***Passport applications are also processed at  
Pawtucket Public Library (13 Summer St., Pawtucket RI)  
Passport Hours: Monday to Thursday 4:00-9:00pm, Saturday 1:00-5:00***